



JULY 15, 2021

## V&E Research Steering Committee notes

### ATTENDEES

#### Committee

Jason Tosch (Chair), John Pratt (co-Vice Chair), David Beck (co-Vice Chair), Elizabeth Clark, Anthony King, Dave Paige

#### Staff

Tom Danowski, Stacey Kohler, Jess Willey

#### Guests

Dennis O'Donoghue (OWB director), Scott Deitrick (AVF)

### SUMMARY NOTES AND ACTIONS

#### Review of meeting minutes

- Committee members reviewed and approved the minutes from the June 25, 2021 meeting.

#### New committee member application

- Jarrod McCann application discussed and approved.  
**ACTION:** J. Willey to add Jarrod to roster and share August meeting details.
- A question raised about how we on-board new committee members?
  - Add a brief section to welcome at August committee meeting; introduce and ask for mentor volunteers to follow up after
  - Documents currently in progress (charter, flow chart) can be delivered as "orientation packet" to new committee members.

#### Aug. 11 committee meeting

- Committee discussed whether to host an open forum or ask for researcher updates at Aug. 11 committee meeting.
- Decision was made to ask for project updates from seven researchers funded in 2020-21, followed by a conversation with researchers about feedback on the OWB's grant process—what works / what could be improved.  
**ACTION:** J. Willey to invite researchers and assign presentation time slots
- Group agreed the order of the meeting would be:
  - RFA review and approval
  - Charter review and approval

- Smoke exposure task force update
- Researcher updates and grant process feedback
- Review 2022 grant process

### Document review

- J. Thommes introduced the objectives of these documents as: bringing clarity to roles; making better use of the committee's time; and addressing concerns around conflict of interest. The goal for this meeting is for the steering committee to review and agree to move forward to bring this to the full committee.
- A. King mentioned an unresolved question about how the full Research Committee votes.
- Committee agreed to initiate the Steering Committee nomination process in spring/summer 2022.
- Dennis O'Donoghue agreed to join the Steering Committee effective now to create Board continuity and bring the roster to nine, also adding greater representation from outside the Willamette Valley.

### Committee Charter

- Group reviewed edits proposed based on previous conversations.
- Request to amend Chair / Vice chair appointment timing to reflect "appointments take effect at the summer Research Committee meeting or the August OWB board meeting, whichever comes first." (edit in red)
- Discussed conflict of interest statement. Group agreed additional detail was needed to define conflict of interest beyond financial interest, and to ensure the appearance of conflict was also addressed.  
**ACTION:** A. King to circulate a revised statement including appearance of conflict and clearly expand beyond financial conflict.

### Flow chart

- Jim oriented group to the flow chart. No edits were proposed.
- Group agreed the flow chart should—similar to the RFA—reside independent of the Charter doc as part of the full suite of committee administration materials.  
**ACTION:** J. Willey to add color code and remove from Charter.

### Lead reviewer summary template

- J. Thommes presented the changes to the template and its goal to standardize the presentation by lead reviewers of any of the top priority projects intended to be discussed by full committee.

### Spring project review meeting discussion guide

- J. Thommes shared that the goal of this discussion guide outline is to provide a consistent approach to spring meeting.
- Comments made about incorporating more specificity around information to be shared at the meeting, including showing all projects, summary scores, etc.
- Need to discuss how formal a voting system will be used with the full committee and what

mechanisms are available to quantify and memorialize the committee's perspectives.

**ACTION:** Revisit discussion of this document after harvest.

### **UGM system**

- S. Deitrick from the American Vineyard Foundation gave an update on the shutdown of the UGM system and potential paths forward.
  - Pierce's Disease Glassy Wing Sharpshooter (PD/GWSS) group has agreed to fund the new system, expected to cost \$50k / year. There is currently no outstanding request for assistance from other groups.
  - CDFA will be hiring a new facilitator who will be responsible for getting new system going.
  - The backup plan for 2022 is to find a place to host the old system firing up the old system.
- J. Tosch shared that Board would be willing to consider contribution to the effort as it is critical to the functioning of our research program.
- D. Beck offered that the Steering Committee would be eager to be of help, for example with beta testing a new system.

**ACTION:** T. Danowski to contact Pierce's Disease group and also follow up with Washington to find out what their involvement is

**ACTION:** David to get in touch with Nick Dokoozlian to set up a time to discuss AVF's plans.

### **New V&E Research page on industry website**

- J. Willey shared the new page on the industry website designed to house all information related to OWB's V&E research program.

**ACTION:** J. Willey to remove "Special projects" and "OWRI" sections

### **NEXT STEPS**

- Next Steering Committee meeting will take place be Aug. 4 (formerly Aug. 5). Focus will be on final preparation for the Aug. 11 meeting with the full Research Committee.