



OREGON WINE BOARD MEETING MINUTES

DECEMBER 6, 2019 <<FINAL>>

LOCATION: Oregon Historical Society

ATTENDANCE

BOARD: Eugenia Keegan (Chair), Kevin Chambers (Vice Chair), John Pratt (Chair Emeritus), Bob Morus (Treasurer), Jason Tosch, Hilda Jones, Donna Morris, Bertony Faustin, Justin King

STAFF: Tom Danowski, Marie Chambers, Jess Willey, Stacey Kohler

GUESTS: Barbara Steele (Cowhorn), Jana McKamey

On December 5 at 5:00 p.m. Chair E. Keegan called for an Executive Session in accordance with ORS192.660(2)(a), only the Board and press are allowed to participate.

MEETING OPENING

Call to Order

- Chair E. Keegan called the OWB Board meeting to order at 8:33 a.m.

Board Minutes

- The Board reviewed minutes from the Oct. 24, 2019 Board meeting.

Chair Emeritus J. Pratt moved that the October 24 Board meeting minutes be approved as submitted. B. Morus seconded. The motion carried unanimously.

MATTERS FOR DECISION

Finance Committee

- M. Chambers presented and discussed the 2019-20 Balance Sheet and P&L report.

Treasurer B. Morus moved that the 2019-20 Balance Sheet and Profit and Loss Statement be accepted as submitted. D. Morris seconded. The motion carried unanimously.

- There was a discussion around the estimated grape tonnage and whether or not the latest harvest estimates should impact the forecasted grape assessment tax. The staff assured the Board that the OWB is monitoring monthly transfers from OLCC to OWB and is prepared to adjust 2019-20 spending as needed to respond to any revenue shortfalls.
- M. Chambers informed the Board that the biennial financial review is underway, and a draft report is expected in January 2020.

Election of 2020 Executive Officers

J. Tosch moved to approve Bob Morus (Chair), Kevin Chambers (Vice Chair), Donna Morris (Treasurer), and Eugenia Keegan (Chair Emeritus) as Executive Officers in 2020 as proposed. J. King seconded. The motion carried unanimously.



Industry Award nominations

- The Oregon Wine Industry Award nominations were discussed, and Directors votes were recorded. The award presentations are to be made at the 2020 Oregon Wine Symposium.

MATTERS FOR DISCUSSION

Review agenda items discussed in Executive Session

- The Board discussed the Department of Justice's DRAFT Advice Memo.
- M. Chambers updated the Board with proposed operational changes and effective dates.

A motion was made that OWB acknowledge the Department of Justice's DRAFT Advice Memo and move to end the limited expense sharing arrangement detailed in the 2015 Memorandum of Understanding with the Oregon Winegrowers Association. The Board's motion also included termination of that Memorandum of Understanding on Feb. 29, 2020. The motion carried unanimously.

MEETING FINALIZATION

Chair E. Keegan adjourned the OWB Board meeting at 9:45 a.m.

MEETING RE-OPENING

Call to Order

- Chair E. Keegan called the OWB Board meeting to order at 1:22 p.m.

Chair Emeritus J. Pratt moved that the OWB allow OWA to sublease office space at a monthly rate not to exceed \$1,000 per month inclusive of all pro-rated tenant costs for a period of time to extend no later than Feb. 29, 2020. J. King seconded. The motion carried 8-1. B. Morus vote by proxy D. Morris.

MEETING FINALIZATION

- Chair E. Keegan adjourned the OWB Board meeting at 1:24 p.m.