



EXPECTATIONS AND RESPONSIBILITIES OF AN OREGON WINE BOARD DIRECTOR – 2020

Each board member has the potential to influence important board policy decisions. The most critical factors ensuring a fully functioning governing body capable of making effective decisions on behalf of the Oregon wine industry are:

- Advance preparation
- Regular attendance
- Active engagement by all directors

State law places special emphasis on regular attendance. In ORS 182.010, it says that a member who has two successive, unexcused absences “shall forfeit his or her office unless prevented from attending” for reasonable cause.

General Principles (From the State of Oregon’s guidelines for board service)

- Complete state-mandated training for new board/commission members. A curriculum has been developed that contains two online courses and one classroom course. All courses must be completed within six months of the start date of a new board/commission member.
- Attend and adequately prepare for board meetings.
- Recognize the board must operate in a public and open manner.
- Learn about issues affecting the board and industry.
- Examine all available evidence before making judgement.
- Authority to act is granted to the board as a whole, not to individual members.

Oregon Wine Board Requirements

- In 2015 a senate bill was passed requiring Department of Administrative Services to develop and provide training for new board/commission members and executive directors of a small entity. The curriculum contains two online courses and one classroom course. All of these courses must be completed within six months of the start date of a new board/commission member or the appointment as an executive director of a small entity.*
- Fulfill the commitment made to consider and fairly represent ALL regions of the state in deliberations and decision-making.
- Carefully weigh the interests of growers, winemakers and other industry stakeholders when fulfilling board duties.
- Factor the concerns of all wine businesses, accounting for geography, size and type of business (vineyard and/or winery) into your decision-making as board director.
- Chair a committee of the board and manage it effectively.