

## EXPECTATIONS AND RESPONSIBILITIES OF AN OREGON WINE BOARD DIRECTOR – 2018

Each board member has the potential to influence important board policy decisions. The most critical factors ensuring a fully functioning governing body capable of making effective decisions on behalf of the Oregon wine industry are:

- Advance preparation
- Regular attendance
- Active engagement by all directors

*State law places special emphasis on regular attendance. In ORS 182.010, it says that a member who has two successive, unexcused absences “shall forfeit his or her office unless prevented from attending” for reasonable cause.*

### **General Principles (From the State of Oregon’s guidelines for board service)**

- Complete state-mandated training for new board/commission members. A curriculum has been developed that contains two online courses and one classroom course. All courses must be completed within six months of the start date of a new board/commission member.
- Attend and adequately prepare for board meetings.
- Recognize the board must operate in a public and open manner.
- Learn about issues affecting the board and industry.
- Examine all available evidence before making judgement.
- Authority to act is granted to the board as a whole, not to individual members.

### **Oregon Wine Board Requirements**

- *In 2015 a senate bill was passed requiring Department of Administrative Services to develop and provide training for new board/commission members and executive directors of a small entity. The curriculum contains two online courses and one classroom course. All of these courses must be completed within six months of the start date of a new board/commission member or the appointment as an executive director of a small entity.*
- Fulfill the commitment made to consider and fairly represent ALL regions of the state in deliberations and decision-making.
- Carefully weigh the interests of growers, winemakers and other industry stakeholders when fulfilling board duties.
- Factor the concerns of all wine businesses, accounting for geography, size and type of business (vineyard and/or winery) into your decision-making as board director.
- Chair a committee of the board and manage it effectively.