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| **Click or tap here to enter company name** is committed to providing a safe and healthy workplace for all our employees. To ensure this, we have developed the following Infection Control Plan (ICP) in response to the COVID-19 pandemic. This ICP is specific to the type of work performed at our facility. Managers and employees are all responsible for providing feedback regarding COVID-19 hazards, implementing hazard controls and this infection control plan. Our goal is to mitigate the potential for transmission of SARS CoV-2, which causes COVID-19, in our workplace(s). A copy of this ICP is available at each worksite. Training for this ICP is provided by Click or tap here to enter text. |
| Address: Click or tap here to enter text.  |
| Infection Control Plan (ICP) Administrator (title and contact information): Click or tap here to enter text. |
| Human Resources Representative and contact information:Click or tap here to enter text. |
| Date(s) ICP developed/updated: Click or tap here to enter text. |

**Controls in our workplace**

Based on the exposure risk assessment efforts, the following controls, in general, have been implemented in our facility. Controls for specific tasks and activities are listed in the job task tables in the pages that follow. Controls may include ventilation, staggered shifts, redesign of the task or work environment, limiting occupancy, and reduction of shared tools and/or equipment.

Click or tap here to enter text.

**Face covering requirements**

At our facility, the following face covering types are required for general source control in our workplace:

(For specific job tasks and protective measures, please see the Job/Task table(s))

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| Face covering type(s) | Location(s) where required |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |

**Notification of known or suspect COVID-19 cases**

In the event an employee or employees are exposed to a known or suspected case of COVID-19 through contact tracing, notification will occur **Click or tap to enter method of communication here - email, meeting, letter, other method of communication].**

Management will ensure a general communication is provided to the workplace at large via **Click or tap to enter method of communication here - email, meeting, letter, other method of communication]** and that any other employers with employees on the premises are notified. The ICP Administrator will ensure that notifications and communications occur within 24 hours of the company being notified.

**Supplies – locations and re-ordering of stock**

All supplies are kept in stock in the following locations. Employees are responsible for notifying the appropriate person when supplies are getting low. An inventory of supplies is conducted every **[insert frequency here]** but supplies may become low before that time. Please notify the appropriate personnel immediately if this occurs.

Location(s) for face coverings, masks, and face shields for source control requirements can be found:

Click or tap here to enter text.

Personal protective equipment, including respiratory protection, for specific job tasks are located:

Click or tap here to enter text.

Please make sure to notify one of the following individuals if supplies are needed:

Name/Title: Click or tap here to enter text. Name/Title: Click or tap here to enter text.

Contact information: Click or tap here to enter text. Contact information: Click or tap here to enter text.

Name/Title: Click or tap here to enter text. Name/Title: Click or tap here to enter text.

Contact information: Click or tap here to enter text. Contact information: Click or tap here to enter text.

**Specific job/tasks requiring PPE, including respirators, and hazard control measures to minimize exposure to SARS CoV-2.**

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| **Job/task(s):** Click or tap here to enter text. |
| **PPE/respirators required** | **Hazard control measures (list all engineering and administrative controls)** |
| [ ]  Safety glasses[ ]  Face shield[ ]  Gloves (type): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Face covering (type): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Respirator (type): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Click or tap here to enter text. |
| **Job/task(s):** Click or tap here to enter text. |
| **PPE/respirators required** | **Hazard control measures (list all engineering and administrative controls)** |
|  [ ] Safety glasses[ ]  Face shield[ ]  Gloves (type): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Face covering (type): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Respirator (type): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Click or tap here to enter text. |

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