



Oregon Wine Profit Planner

industry.oregonwine.org/profitplanner
Instructions for Getting Started

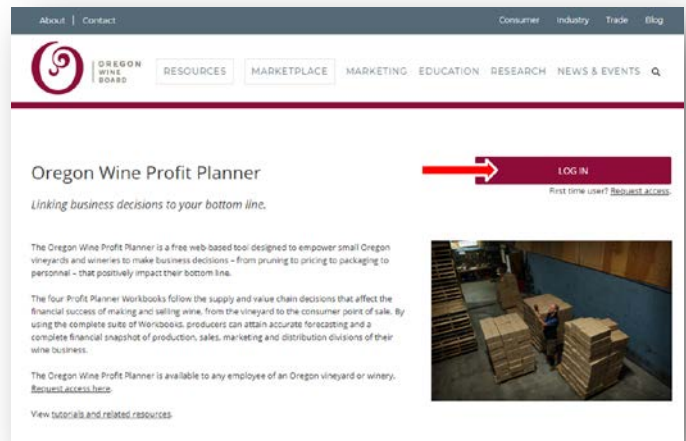
1. Access the Oregon Wine Profit Planner through the Oregon Wine Industry website: industry.oregonwine.org

[Go directly to the Profit Planner page](#)



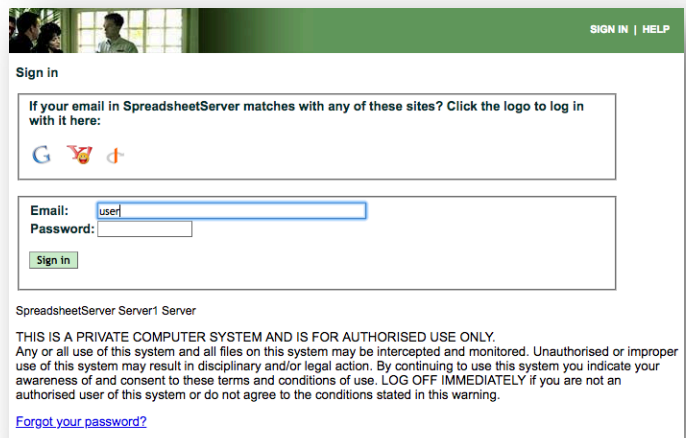
2. From the main Oregon Wine Profit Planner page, select the Log In button. This will pop out a new window in which you will log in to the Profit Planner.

Note, you can also access the Tutorials and Related Resources page from this landing page.

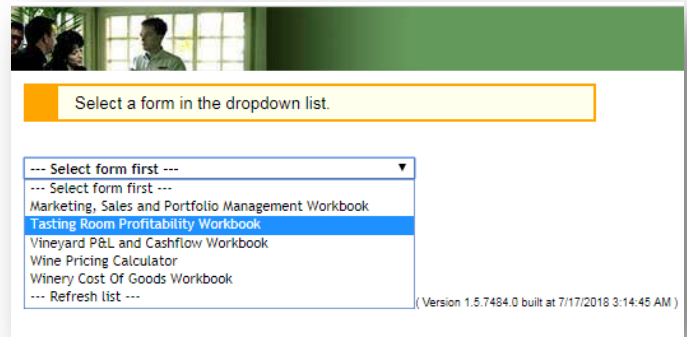


3. To login, enter the email address and password provided to you in the email you received when you requested access (check your Spam/Junk folder if you can't find it)

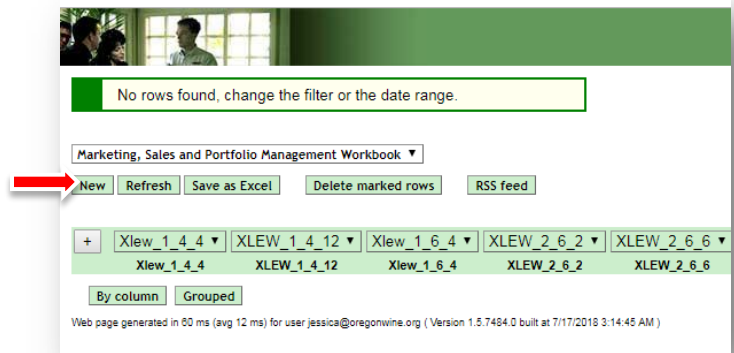
If you don't know your password, but think you have an account setup, or if you have logged in previously but forgot your credentials, just click "[Forgot your Password?](#)" and a new password will be emailed to your address on file.



4. Once you are logged in, you will see a dropdown menu and instructions to “select a form.” Choose the Workbook you would like to use.

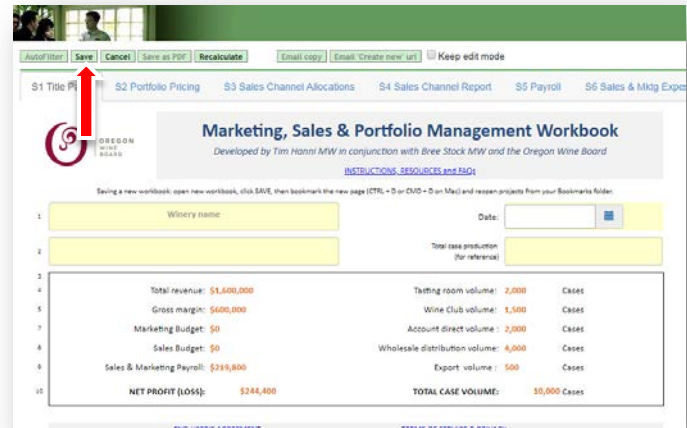


5. **Don't panic!** The next screen looks confusing. However, it is showing the structure of the program along with any workbooks you may save in the future. Click **New** to create your new workbook.



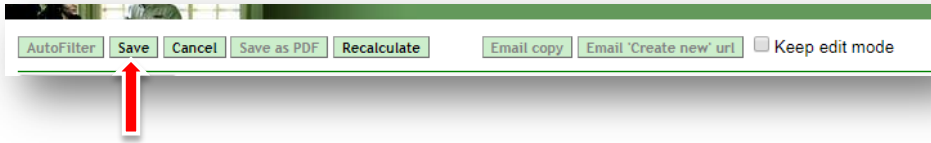
6. **Be sure to save your work.** Once you begin working on a new Workbook, follow these 2 steps to save your work:

- Click Save** in the top menu bar (you will need to click “Edit” to continue working)
- Create a bookmark in your browser.** Each version of your workbooks has a unique URL. Give the bookmark a recognizable name so that you can differentiate between different versions you create. For example, “2019 Sales Forecast – Conservative View.”

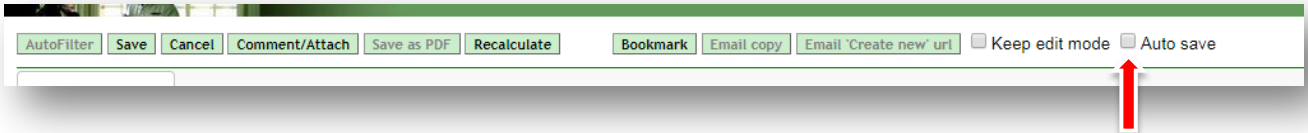


Helpful Tips:

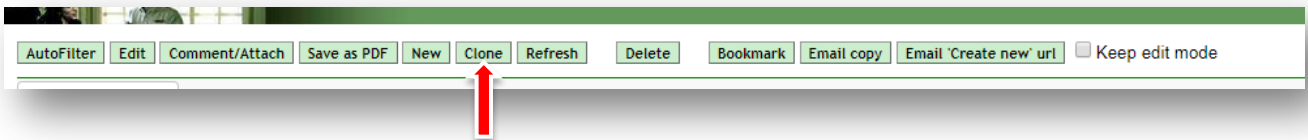
- **Save your work** frequently by using the “Save” button at the top of the page.



- After you save for the first time, you can select the “Auto save” feature



- Don't forget to create a clearly-named **bookmark** in your browser for each version you create. Use these bookmarks to pick back up from where you left off.
 - PC users: Control-D
 - Mac users: Command-D
- Once you save, you can **clone** your workbook if you want to create a different version without needing to re-input all of the variables. Use the “Clone” button, click “Save,” and then create a new bookmark for this new version.



- If you feel you have lost your project, e-mail owb-admin@winebizsim.com and we can usually (but not always) find it in the system.

Tutorials and Related Resources:

- For each Workbook, you can find a video tutorial and other helpful related resources on the Oregon Wine Industry website: industry.oregonwine.org/profitplanner

Fine Print

The Oregon Wine Profit Planner is available to any producer or grower in the Oregon wine industry interested in financial planning and forecasting tools. It is meant for simulation purposes only and author assumes no responsibility, liability or financial obligation for its use. Oregon producers and growers may [contact us to request a login](#) that unlocks the complete suite of Oregon Wine Profit Planner Workbooks. This work may not be reproduced in part or in its entirety without written permission. Read Terms of Service [here](#), and the Privacy Policy [here](#).

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